

Senior Center Board

Number of Members: Twelve (Eight appointed by City Council; four by Board)

Term: Three Years (Staggered)

FPPC Filing: Not Required

Chairman: Mary Lynn Cooke (Council appointed March 1999)

Meeting Schedule: Third Monday of each month

Other Members: Dr. Reinhold Trupp (Council appointed June 1995)
Elmer J. Digneo (Council appointed July 1995)
Jeffery Samuels (Council appointed July 2004)
Vivi Burns (Board appointed March 2004)
Valerie Husbands (Board appointed October 2002)
Gale "Ric" Revel (Board appointed March 2003)
Jin-Long Koh (Board appointed September 2000)

Vacancies: Three (Council Appointed); One (Board Appointed)

Applications on File: Two

Comments: On June 14, the City Council declared four seats vacant and directed the Clerk to post a Special Vacancy Notice. Three positions are City Council appointments and one position is a Board appointment.

Recommendation: Appoint two members to the Senior Center Board for terms to expire June 30, 2008 and continue advertising to fill the remaining positions.



CITY OF LOMA LINDA
APPLICATION FOR APPOINTMENT
TO

City of Loma Linda

JUL 19 2005

Administration

SENIOR CITIZENS BOARD

The City Council is now accepting applications for appointment to the above named Committee of persons who have a keen interest in serving their City in this way and who are willing to take the time to do effective committee work.

You may mail the application to the City Clerk, City of Loma Linda Civic Center, 25541 Barton Road, Loma Linda, Ca 92354. Resumes are encouraged. You may be asked to appear for an interview by the City Council.

Name GEORGE F TENDERED Date 02/19
Address 25082 PROSPER ST Phone 909 796 2682
Occupation SEMI-RETIRED
Employer _____
Business Address _____
Education AA Plus

Committees I Have Served On In The Past:

<u>BUDGET</u>	<u>1999</u>	<u>PRESENT</u>
<u>PARKS & REE</u>	<u>1982 -</u>	<u>PRESENT</u>
<u>MISC</u>	<u>1982</u>	<u>LI</u>
_____	_____	_____

Special Interests Or Qualifications That Would Help Me Be Effective In Serving On This Committee Are:

Comments: _____



CITY OF LOMA LINDA
APPLICATION FOR APPOINTMENT
TO

SEP 27 2005

Senior Center Board

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Name John Nienborg Date 9/24/05
Address 15116 Monroa Beach Dr. #512 W.L.B. 92353 Phone 909-539-7954
Occupation Executive Director
Employer The Palms at Loma Linda, Enterprise Corp.
Business Address 25585 Van Leven St. Loma Linda
Education B.S. in Criminal Justice Admin. / MBA - Health Care Admin.

Committees I Have Served On In The Past:

Senior Planning Commission
Central Valley, CA.

Special Interests Or Qualifications That Would Help Me Be Effective In Serving On This Committee Are:

my experience + education w/ seniors.

Comments:

Please see attached resume also.

Thanks,

JOHN H. NIEMIRA, MBA

3260 Wembley Avenue, Laguna Hills CA 91709 (909) 539-7954

EXECUTIVE DIRECTOR/ADMINISTRATOR

Business Management/Operations...Healthcare Administration

Project Development...Strategic Planning...Staff Supervision...Research

An efficient, profit oriented management specialist offering an extensive base of experience in all facets of business operations, healthcare administration, supervision, research, business development, and general management. Work covers a variety of venues including **social service, health care, retail, government** and miscellaneous services dealing with administration, project development, research, teaching, staff development, and program initiation. Efforts raised performance standards while achieving and exceeding corporate growth objectives. Committed to contributing towards positive, proactive changes that will translate into greater revenues and operating profits.

Positions of responsibility include **Executive Director, Administrator, Operations Officer, General Manager, Teacher** as well as numerous volunteer positions within the community.

Key strengths include:

- *Bring projects from concept through implementation**
- * Effective short- and long-range planner* Develop strategic business relations**
- * Calm under pressure* Hands-on experience* Perform against tight deadlines**
- *Versatile troubleshooter* Meet demanding objectives**
- * Familiar with Title 22 regulations* ADHC experienced**
- *RCFE Certified**

EDUCATION

Master of Business Administration, Health Care Administration.

Bachelor of Science, Criminal Justice Administration.

Associate in Applied Technology, Computer Programming.

CAREER HIGHLIGHTS

RCFE Operations. (Executive Director) Daily operations of 408 room RCFE and 59 bed SNF. Managed a staff of 225 with departments that include; food services, assisted living, skilled nursing facility, activities, transportation, environmental engineering, security, construction, independent living, housekeeping and human resources.

Health Care Administration. (Administrator/Operations V.P.) Familiar with Title 22 and Health Care administration operations. Oversee and implement daily operations, start-up, human resource management, contract negotiations, strategic planning, marketing, meeting state regulations, statistical data analysis, budget development and analysis, training and health care administration. Oversee health care law, contracting, state surveys, licensing, billing, utilization review processes, food programs, board development, and policy and procedure development. Work closely with Doctors, Psychologists, Licensed Clinical Social Workers, Registered Nurses, Occupational Therapists, Physical Therapists, Pharmacists, Social Workers and other key personnel. Responsible for strategic time management, incident and abuse reporting, OSHA, business development, volunteer programs, insurance issues, drug screenings, hazardous waste management, activity scheduling, fire inspections, workers compensation issues and various other health care operational administrative duties.

Administration and Business Operation. (Administrator) Managed daily business operations of a social service agency, including business development, contract negotiations, staff supervision, computer systems developments, human resource activities, budget development and activities as well as other business operations. Oversaw Title 22 regulations. Responsible for developing, directing, and re-engineering efforts to improve efficiency and accuracy in business processes. Performed statistical data collection, analysis and report development.

Operations. (Operations Officer) Generated over 600% in profits within 3 years. Applied exemplary business practices and savvy marketing skills in the development of the organization. The company was started from a hobby and became a successful travel related business. Conceived and implemented plans to increase customer base. Negotiated vendor contracts to control costs. Conducted all day-to-day operations, managed all factors towards the maximizing of profits. Responsible for all administrative decisions, business development, sales, and fiscal management.

Administration. (Administrator) Maximized productivity improvement and cost reduction. Managed/administered daily purchases and contracts for three courthouse buildings, saved time and cost researching all available data as a foundation for informed planning and operational decisions. Managed special projects that included research, organization, coordination, and implementation. Updated manuals and used computer programs to develop major presentations. Assisted in the implementation of facility improvements and technical advancements in courthouse operations.

General Management. (General Manager) Increased revenues doubling annual unit sales. Directed all aspects of sales, parts, and service departments. Improved business by 40% the first year by marketing the dealership with advertising campaigns and promotions. Responsible for purchasing all products, supervising operations, staff supervision, training personnel, and implementing policies and procedures. Efforts culminated in the sale of the operation for over \$1 million dollars.

EMPLOYMENT SUMMARY

For more than twenty years I have provided leadership and direction in the management of diverse operations as an **Executive Director** for Sunrise Senior Living, **Operations Officer** for Healthcare Development Solutions, **Administrator** for Fresno Adult Day Health Care Facility, **Operations Officer** for Prolific Paradigm, **Administrator** for the San Diego Municipal Court, and **General Manager** for San Diego Kawasaki.

Emeritus Senior Living	2005 – Present	Executive Director
Sunrise Senior Living	2004 – 2005	Executive Director
Healthcare Development Solutions	2003 – Present	Administrator/Operations
Fresno Adult Day Health Care	2001 - 2003	Administrator
Prolific Paradigm	1995 – 2001	Operations Officer
San Diego Municipal Court	1992 – 1995	Administrator
San Diego Kawasaki	1981 – 1988	General Manager

Volunteer Work:

Kings/Tulare Area Agency on Aging.
San Diego Community College, Disabled Student Services.
Sharp Adult Health Care Facility.
CRASH South City, Drug Rehabilitation Program.
San Diego Public Health Care.
Vista County Courts, Victim/Witness Program.
Church group projects.

Published Works:

- “Neighborhood Watch”, San Diego State University and the San Diego Police Department.
- “Video Arraignment Status Report”, San Diego Municipal Court.
- Documents/Reports, Fresno Workforce Development Board.
- Documents/Reports, BI Incorporated.
- Annual reports: Fresno Adult Day Health Care Facility, Fresno Workforce Development Board, San Diego Courts, Prolific Paradigm.